

How to propose an internship for GLEN 2018?

Necessary information to fill in the proposal form

Dear Madam/Sir,

By sending you this document including *the Internship proposal form for GLEN 2018*, we would like to express our will for a future cooperation with your organisation.

We invite you to submit an internship proposal for GLEN 2018!
The application deadline is 15th September 2017.

In the present document you will find background information about the GLEN program (Global

Education Network of Young Europeans; www.glen-europe.org) and the procedure on how to apply.

You will find the *Internship proposal form for GLEN 2018* in a separate document.

If you have any question or comment please do not hesitate to contact us!

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What is GLEN?

GLEN, the Global Education Network of Young Europeans, is a **European network for global education**. It is a non-profit, politically independent initiative of **twelve organisations** from the member states of the European Union and Africa. GLEN partners in Benin (CREDI-ONG), Czech Republic (INEX-SDA), Estonia (AKU), France (BRECI), Germany (ASA-Programm), Hungary (Hungarian Volunteer Sending Foundation), Latvia (GLEN Latvia), Lithuania (Pagalbe NGDO Platform), Poland (PAM), Slovakia (GLEN Slovakia) and Slovenia (Zavod Voluntariat) are committed to contribute to North-South exchanges and to a better understanding of how global issues affect the everyday lives of individuals, communities and societies, and how individuals in Europe and on other continents can and do influence the development worldwide.

GLEN's Vision is a world in which people reflect on the realities of the globalised world and their own role in it, and join hands, minds and hearts to build fair and sustainable societies. For that, GLEN creates spaces for people and organisations to learn and develop their potential as global actors and empowers them to contribute to fair and sustainable development of their community, country and the world. Based on its European experience as an integrated network and eager to learn from others, GLEN wants to become a "global partner network"*, foster fair and fruitful partnerships and contribute to the joint development of global learning concepts and programmes.

GLEN qualifies multipliers in global education since 2004. Its uniqueness lies in the combination of training seminars in Europe and experimental learning in Africa, Asia, Latin America or Southeast Europe, in the form of a three-month internship. Over a hundred participants travel each year to the South by teams of two or three. They are mostly students as well as young professionals, aged 21 to 30. When they return to their home countries, the participants carry out global education activities in Europe and foster North-South and inner European exchange. With GLEN, they exchange their European points of view on global issues, learn about educational methods, carry out an internship with a partner organisation in a Southern country and finally share their experiences with the population in Europe upon their return.

What is Global Education for GLEN?

Global Education is a creative approach of bringing about change in our own society.

Global Education is an active learning process based on the universal values of tolerance, solidarity, equality, justice, inclusion, co-operation and non-violence.

Global Education begins with raising awareness of global challenges such as poverty, unfair distribution of opportunities and resources, environmental degradation and climate change, violent conflict and non-respect of human rights. It then creates a deeper understanding of the complex underlying issues. Thereby it aims at changing people's attitudes and encourages them to reflect on their own role in the world. Global education motivates and empowers people to become active as responsible global citizens in the global North and in the global South.

What happens during the GLEN Multipliers Training Cycle?

Each GLEN participant goes through the following phases:

- 1) **Spring of 2018:** Qualification for becoming a global education multiplier and preparation for the internship abroad during and between two training seminars in Europe.
- 2) **Between July and October 2018:** Internship in the Global South in a host organisation during three months.
- 3) **October 2018 - March 2019:** practical phase of global education, during which the participants use their experience in the South to raise awareness about global issues in Europe.
- 4) **March 2019:** Evaluation and networking seminar (RENew) to let the participants reflect on and share their experience as well as plan new global education activities. Later on, the participants get involved as multipliers in global education in their country as well as in Europe.



Content of the phases:

- 1) During several months, participants qualify to become global education multipliers and prepare their stay abroad. They take part in **multipliers training seminars**, improve their language skills and contact their partner organisation in the host country. During the training seminars, they get input on content and methods regarding global issues and global education as well as accompaniment in the preparation of their internship in the Global South.
- 2) During their **three-month internship** in the host country, the GLEN participants work for their host organisation, supported by a small scholarship from GLEN. While in their host country, they also collect information for a public activity, for writing an article or simply valuable information for carrying out global education activities in their home country.
- 3) After returning from abroad, it is time to undertake **global education activities**. In this way, others will benefit from their experiences – be they students, school pupils, internet users or colleagues at work. At the same time, the participants get a chance to put in practice what they have learned. They experiment and try themselves out in a global education activity.
- 4) At the end of the cycle, the participants meet again to evaluate the global education activities, share their experiences from the South and talk about the global education activities in Europe. They also receive some extra training and are encouraged to plan new global education activities together. **In Europe, GLEN is a network** of people, initiatives and internships which goal is to improve knowledge of issues related to sustainable development.

What criteria should a GLEN internship meet?

At the end of October a committee decides whether an internship proposal is accepted or not. The committee pays attention to the following criteria:

- Is the subject well suited to promote a better understanding of global interdependencies as well as of global issues?
- Does the internship enable the transfer of topics learnt and experiences made to the North and to the global context?
- Was the internship planned in cooperation with an organisation from the host country willing to support and look after the participants during their stay?
- Is the host organisation appropriate and able to support the participants adequately?
- Have concrete tasks been thought specifically for the participants? Are they realistic, can they be accomplished by interns within a period of three months, so that they can also contribute in a satisfactory way to the work of the host organisation?
- Do the tasks allow the participants to organise themselves independently? Will they have a chance to take responsibilities?
- Are the tasks of the participants meant to be accomplished together as a team?

When planning the participants' tasks, please note that there is a long period of time between the internship proposal (September 2017) and the beginning of the internship (July-August 2018). After the participants' selection phase, in April 2018, please concretize the tasks together with the participants.

Criteria to be fulfilled by a host organisation

- Interest in exchange with two or three students/young professionals from Europe
- Guarantee that the internship consists of non-profit activities, such as community help, social, environmental or cultural assistance carried out by a non-profit organisation or local authority
- Sufficient organisational infrastructure to host two or three GLEN participants i.e. adequate working conditions; a contact person to help the participants plan the internship (via e-mail communication), integrate into the organisation and orientate themselves in their new environment; a firm conduct of the working process
- Interest in global education (see above) and mutual learning.

Why you should propose an internship

Internships are to promote mutual exchange and equal cooperation and give organisations the opportunity to work together with young committed students and/or young professionals and to assist them in getting personal experience in different realities of the development field. On the other side young Europeans will support your team by sharing their specific knowledge, and very often long-term partnerships develop

out of the cooperation. The participants stay involved in global education after their return and promote the understanding and dialogue between North and South.

The cooperation with GLEN implies **minimum financial backup from your organisation** (only necessary basic infrastructure, material for their work and a contact person who could be the mentor of the interns). The cooperation is based on personal exchange; that is why **the GLEN network and the GLEN participants do not give any financial or material support to the Southern partner organisations.**

GLEN participants and the internships

For their **internship abroad**, the participants receive a scholarship supporting them in financing part of their living and travel costs to the host country. The internships are proposed by non-governmental organisations or other organisations from the South or from Europe and range from very independent research stays to practical work in an organisation, starting with a theatre workshop on HIV/AIDS in South Africa, going on with the realisation of a geological theme park within a green urban space in Ukraine and ending with youth empowerment through education and intercultural exchange in Myanmar.

No financial commitment is required from your organisation except for the costs of the necessary work equipment that you will provide for the interns.

At the same time internships are **not to be understood as expert missions of development cooperation!** The participants are no experts but active young Europeans with good qualifications and preparation who want to share their experience with you and learn more about global interdependencies and development issues, in order to do global education once they are back in Europe.

Interns from the hosting country

GLEN has made in the last years very good experiences with European tandems working in close cooperation with an intern for the hosting country.

If your organisation would like to select and organise the participation of a student or young professional from your country, in order to work as a third participant in the group during the internship, GLEN welcomes this initiative. This might foster the cooperation and the integration of different perspectives to the learning process of all actors as well as to the results of their work. In this case, costs, preparation and implementation for this need to be carried by your organisation.

If you are interested, please also think of the tasks and qualifications of the local intern while filling in the internship proposal form.

Calendar of the GLEN Multipliers Training Cycle

15th September 2017

Deadline for the internship proposals for GLEN 2017

Mid October 2017

Results of the internship selection

20th of November 2017 – 10th of January 2018

The catalogue of internships for GLEN 2018 is online for young Europeans.

End of February 2018

The GLEN participants have been selected.

March-April 2018

The host organisations will be informed about the selected participants.

April 2018

Start of the communication between the hosting organisations and the GLEN participants in order to plan the internship and define the tasks of the interns.

Between July and October 2018

Implementation of the internship in the host organisation

From November 2018 on

Practical phase of global education in Europe: participants organise global education activities in Europe. In the spring of 2018 they meet once again for the RENew (Review, Engagement and Networking) seminar and afterwards stay active as multipliers for global responsible action in Europe.

You will find further information about GLEN on www.glen-europe.org.